

SECTION 1: REGISTRATION CRITERIA

To register as a Journeyman Plumber or Fire Suppression Piping Installer, or a Gas Work Qualification (Full or Limited) you **must**:

- ☐ Be at least eighteen (18) years old
- ☐ Be able to read, write and understand the English language
- ☐ Be fit to perform the work authorized by the qualification/registration
- ☐ Have good moral character so as to not adversely impact upon fitness to perform the duties and responsibilities of a Journeyman Plumber, Fire Suppression Piping Installer, or Gas Work Qualification Holder

JOURNEYMEN REGISTRATION

- ☐ Have a progressive understanding, proficiency and competence in the plumbing or fire suppression piping trade, including:
 - A working familiarity with the Code and technical standards and the ability to apply the Code requirements correctly
 - The application of basic plumbing/fire suppression theory and using trade skills on the job site
 - A working knowledge of the tools of the trade and the ability to properly use them
 - An ability to draft simple diagrams and interpret drawings for the plumbing/fire suppression work in which the applicant is engaged
- ☐ Meet the Registration Qualifications (see SECTION 2)
- ☐ Submit your registration application (see SECTION 3)

FULL GAS WORK QUALIFICATION

- ☐ Has demonstrated an understanding of and proficiency and competency with gas work, including:
 - A working familiarity with the Fuel Gas Code and the ability to apply the requirements of such Code correctly
 - The application of skills relating to gas work on the job site
 - A working knowledge of the tools for gas work and the ability to utilize such tools properly
 - An ability to draft simple diagrams and interpret from drawings for the purpose of performing gas work, by satisfying a requirement that the Commissioner shall establish by rule
- ☐ Meet the Registration Qualifications (see SECTION 2)
- ☐ Submit your registration application (see SECTION 3)

LIMITED QUALIFICATION

- ☐ Must have at minimum of six months full-time experience performing plumbing work under the direct and continuing supervision of a licensed Master Plumber (LMP). A statement attesting to this experience must be included with the application submission in [DOB NOW: Licensing](#) in addition to a \$15.00 fee.

- ☐ Meet the Registration Qualifications (see SECTION 2)
- ☐ Submit your registration application (see SECTION 3)

SECTION 2: REGISTRATION QUALIFICATIONS

To obtain a **Journeyman Plumber/Fire Suppression Piping Installer** you **must** meet at least one (1) of the following:

1. **Have at least Five (5) years of full-time experience*** performing plumbing or fire suppression piping under the direct and continuing supervision of a licensed Master Plumber or a licensed Master Fire Suppression Piping Contractor or equivalent, where at least **one (1) year of experience was in New York City.**

*NOTE: Qualifying experience **must** be specifically Plumbing or Fire Suppression. Plumbing experience cannot be used to qualify for the Journeyman Fire Suppression registration, and Fire Suppression experience cannot be used to qualify for the Journeyman Plumber registration.*

2. Have satisfactorily completed a **New York State registered training program with one (1) year experience in New York City.**

NOTE: One (1) year of experience in New York City is required to obtain a Journeyman registration.

To obtain a **Gas Work Qualification** you **must** meet at least one (1) of the following:

FULL GAS WORK

Applicants **must** provide proof of passing a Department-sponsored Gas Work Qualification exam and:

1. Be a Department Registered Journeyman Plumber or;
2. Have satisfactorily completed a **New York State registered training program with one (1) year experience in New York City** or;
3. **Have Five (5) years of full-time experience*** (minimum) performing plumbing work under the direct and continuing supervision of a licensed Master Plumber, where at least **one (1) year of experience was in New York City.**

**NOTE: Any experience gained from a license outside of New York City must be accompanied by an additional verification letter from the jurisdiction in which the license was issued confirming the status of that license.*

SCHEDULING YOUR EXAM

You **must** complete the exam application ([LIC41](#)), check the box that indicates you are a Gas Work Qualification candidate and submit the application with the **\$525.00 fee** to the Department, see contact information below.

If your application is accepted, you will receive an email from the exam administrator in two (2) to three (3) weeks with instructions on how to schedule your exam. Exams are given at several different locations in the State.

Gas Work Qualification candidates must submit the [LIC41](#) application with the \$525.00 fee, payable by **money order only**, to:

NYC Department of Buildings
Licensing & Exams Unit - Exams
280 Broadway, 1st Floor
New York, NY 10007

LIMITED GAS WORK

Have at least six (6) months of full-time experience performing plumbing work under the direct and continuing supervision of a LMP; and

1. Have satisfactorily completed a [Department-approved training program of at least 16 hours](#) that relates to gas work;
2. Is registered in a plumbing apprenticeship program approved by the NYS Department of Labor
3. Satisfies a demonstrated competence with gas work (TBD)

SECTION 3: REGISTRATION APPLICATION

Applications for Journeyman Plumber, Journeyman Fire Suppression Piping Contractor, and Gas Work Qualification **must** be submitted through [DOB NOW: Licensing](#). To complete your submission you must upload copies of the following documents:

- Photo Identification (driver's license, passport or green card)
- Original Social Security Card
- [DPL1 Form](#)
- Department of Labor approved apprenticeship/training program certificate
- Completion of 16-hour training course certificate – *Limited Gas Work*
- Exam Score Report - *Full Gas Work*
- Typed notarized affidavits from all past or current employers you have indicated that will attest to your experience and qualification. Affidavits from New York City Licensees **must be sealed**. Affidavits **must** include the following information and must be an exact match to what was submitted in your online application:
 - Your job title (Helper, Journeyman, etc.)
 - Name of the company
 - A detailed description of your duties
 - Your employment dates for each licensee you worked with (mm/dd/yyyy format required)
 - Whether your employment was full- or part-time
 - A statement by the licensee that he or she directly supervised you
- Social Security History of Earnings for the years you are claiming as experience. You must request the report to be run by company name. For more information, visit the Social Security Administration website at <http://ssa.gov/online/ssa-7050.html>.
- [Child Support Form](#)
- Registration fee of **\$50.00** – payable during application submission

*NOTE: Documents **must** be scanned PDFs, pictures will not be accepted. You **must** submit only the required document for each category. For example: The Experience Affidavit should just be the Experience Affidavit. Please do not submit a combination of documents as this will result in an application being rejected.*

Your registration will not be granted without verification of the above qualifications.

Once your submission has been approved you will be notified via email to make an appointment to pick up your registration/qualification at:

NYC Department of Buildings
Licensing & Exams Unit
280 Broadway, 1st Floor
New York, NY 10007
licensingDOB@buildings.nyc.gov

{NYC} GAS WORK QUALIFICATION (Gas-Fitter) LAW

{NYC Local Law 150 of 2016}

Local Law 150 bars anyone from performing any work on any gas piping systems inside buildings, under Department of Buildings authority, after January 1, 2020, unless they have:

- (1) A NYC Master Plumber's license.
- (2) A NYC **Registered Journeyman Plumber - Full Gas Work** qualification card. (Gas-Fitter)
- (3) A NYC **"Limited"** Gas Work qualification card. (A learner's card)*

* A **"limited"** gas qualification card holder (Apprentice or Helper) can work on GAS **ONLY** within the **"personal and immediate"** supervision of a Full Gas Work qualified Journeyman or Master.

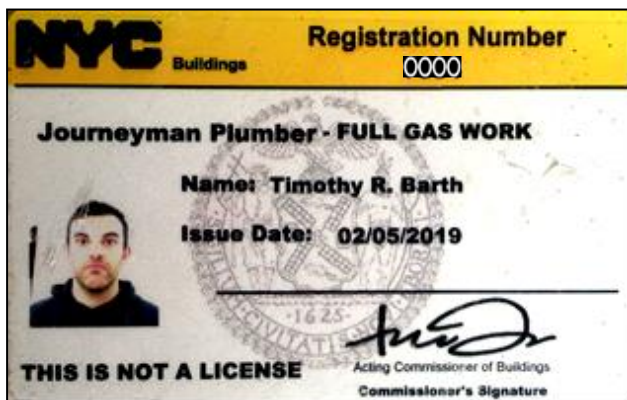
MES HELPERS must take a 16 hour **"Limited" Gas Class** and then Register themselves before the end of this year (2019). Our Local 1 Training Center is a NYC DOB approved provider for the required 16 hour "Limited" Gas Classes. **5 NIGHT HELPER CLASSES will START on 3/25/2019, call to reserve your seat!**

BT APPRENTICES do not need to take the 16 hour class, because it is integrated into their regular studies, but they must register with NYC to get a "Limited" Gas Work qualification card. Our Local 1 Apprenticeship Program will supervise the Registration of all Apprentices and they will be completed before the end of this year (2019).

DON'T FORGET:

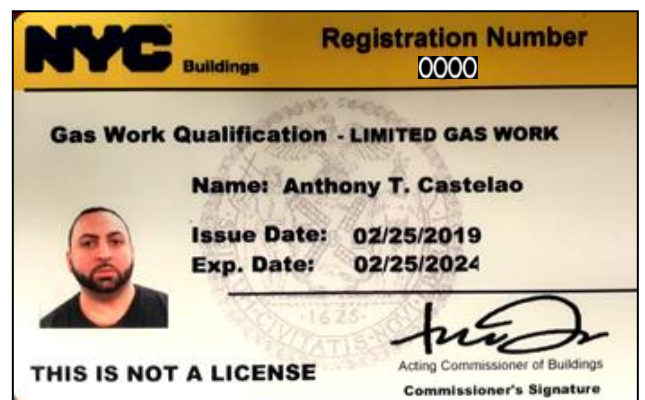
STARTING JANUARY 1, 2020 no-one can work on GAS without ONE OF THESE cards!
GET YOURS!

JOURNEYMAN PLUMBER/GAS-FITTER



NO EXPIRATION DATE - **NEVER EXPIRES**

GAS-FITTER'S APPRENTICE/HELPER



EXPIRES IN 5 YEARS (**NEVER RENEWABLE**)

DATE: _____

1	Applicant Information - Required for all applicants
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- Choose One:**
- | | | |
|--|---|--|
| <input type="checkbox"/> Gas Work Qualification | <input type="checkbox"/> Site Safety Manager | <input type="checkbox"/> Tower/Climber Crane Rigger |
| <input type="checkbox"/> Master Rigger | <input type="checkbox"/> Master Sign Hanger | <input type="checkbox"/> Stationary Engineer |
| <input type="checkbox"/> Master Plumber | <input type="checkbox"/> Master Electrician | <input type="checkbox"/> Special Electrician |
| <input type="checkbox"/> Master Fire Suppression Piping Contractor | Class: A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> | <input type="checkbox"/> Oil Burner Class: A <input type="checkbox"/> B <input type="checkbox"/> |

Last Name: _____ First Name: _____ MI: _____

Mailing Address: _____ State: _____ Zip: _____

City: _____ **Social Security Number: _____

Date of Birth (MM/DD/YY) _____ Telephone Number: _____

*Email Address: _____

**Applicants must enter a valid email address. Notification to schedule your exam will be sent via email.*

DISCLAIMER: Please be aware that all applicants will be allowed to take the practical examination before they are found qualified for the license by the Department. It is solely the applicant's responsibility to ensure that he or she has the necessary qualifications, for the license type for which they are applying.

APPLICATION FILING INSTRUCTIONS

SUBMISSION: The below items must be properly completed, signed, and sent by mail with the exam fee to:

**NYC Department of Buildings
 Licensing & Exams Unit
 280 Broadway, 6th Floor
 New York, NY 10007**

Remember to include:

1. This exam application
2. **\$525.00** exam fee *(does not include license issuance fee)*
 - The fee **must** be paid by **money order only** and is payable to the NYC Department of Buildings.
 - Include the last four digits of your social security number on the front of the money order.
 - Please retain your copy of the money order receipt as proof of filing. **Fee is nonrefundable.**
3. This form **must** be notarized.

DECLARATION: *(to be completed by the applicant)*

I hereby certify that I have read and understood the basis for qualifications for this license and, as of the date of this signed form, have met all qualifications according to the NYC Administrative Code, applicable rules and regulations for licensure. I declare under penalties of Penal Law, that statements contained in this application are to the best of my knowledge and belief, true and correct and that I have not knowingly and willingly made a false statement of given information which I know to be false in connection herewith. Falsification of any statement is a misdemeanor under Sections 28-211.1, 28-201.2.1.2 and 28-203.1.1 of the NYC Administrative Code and is punishable by a fine or imprisonment or both.

Name (print)	Notarization State of New York, County of:	Notary Seal
Signature	Sworn to or affirmed under penalty of perjury	
	day of 20	
Date	Notary Signature	

The New York State Executive Law prohibits discrimination on the basis of age, race, creed, color, sexual orientation, national origin, military status, sex, marital status, or disability.

**In accordance with Federal and State Laws, the NYC Department of Buildings requires that all applicants for licenses/license holders provide their Social Security Number (SSN). DOB will use the SSN to conduct background investigations and maintain accurate license and related records. This information may be shared with other government agencies, consistent with applicable laws and Departmental policy or with the SSN holder's written permission, but will otherwise be kept confidential. The specific statutory authority for requiring SSN's is in the following: Federal Law-Privacy Act of 1974 (Section 7 of P.L., 93-579); Welfare Reform Act of 1996 (42 USCA 666(a)), and Section 5 of the NYS Tax Law.